



## City of Santa Clara

### HISTORICAL AND LANDMARKS COMMISSION MEETING AGENDA

Thursday, May 2, 2013 – 7:00 P.M.

COUNCIL CHAMBERS

1500 Warburton Avenue

Santa Clara, CA 95050

Please refer to the Historical and Landmarks Commission Procedural  
Items guideline for information on all procedural matters.

#### ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- **Agenda Item No. 8.A.:** Mills Act Contract for 1196 Jackson Street

#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

#### 4. DECLARATION OF COMMISSION PROCEDURES

#### 5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

- A. Withdrawals
- B. Continuances
- C. Exceptions (requests for agenda items to be taken out of order)

#### 6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda

#### 7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

- None

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

## 8. PUBLIC MEETING ITEMS

**8.A. File No.(s):** **PLN2013-09771**  
**Location:** 1196 Jackson Street, a 5,430 square foot parcel located at southwestern corner of Jackson Street and Fremont Street (APN: 269-15-018). Property is zoned Single Family (R1-6L).  
**Applicant / Owner:** Francois Audet and Genevieve Lamothe  
**Request:** Request for Mills Act Contract Approval  
**CEQA Determination:** Categorically Exempt per CEQA Section 15331  
**Project Planner:** Steve Le, Planning Intern  
**Staff Recommendation:** **Recommend City Council Approval**

## 9. OTHER BUSINESS

### 9.A. Commission Procedures and Staff Communications

#### i. Announcements/Other Items

- 2013-2014 Budget Memo from City Manager
- Status on 1091 Harrison Street (Yen Chen)
- Progress on National Historic Preservation Month Activities (May 2013)
  - Display Case in East Wing May 20<sup>th</sup> thru 31<sup>st</sup> (Lorie Garcia)
- Annual Review of City-Owned Historic Properties (Ken Winland)
- Monthly Report on HT properties: Residential reversions (verbal update)
- Office of Historic Preservation – eLearning Training (Yen Chen)
  - Interpretation and Application of Secretary of the Interior's Standards for the Treatment of Historical Properties (Module 1-3, Approximately 1 Hour)

#### ii. Report of the Liaison from the Planning and Inspection Department

- City Council and Planning Commission Actions

#### iii. Commission/Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (McKee / Wilson as alternate)  
[Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
- Historic Preservation Society of Santa Clara (Mahan / Luckinbill as alternate)  
[Second Friday of each month at 10:00 a.m.- Harris Lass Preserve]
- Old Quad Residents Association (Motyka / Johns as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Wilson / Luckinbill as alternate)
- BART Committee (Johns / McKee as alternate)
- General Plan Steering Committee (Motyka / Wilson as Alternate)

#### iv. Commission Activities

- Commissioner Travel and Training Reports

#### v. Upcoming Agenda Items

- Franklin Post Office Update (Lorie Garcia) – June 2013
- Status on Draft Historical Resources Survey Policy for City Manager Review – June 2013
- Review of Street Name List – August 1, 2013
- Status on Updating General Plan Appendix of Historically Significant Properties – November 2013
- Annual report on matter of document retention – November 2013

## 10. ADJOURNMENT


Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, June 6, 2013 at 7:00 p.m. in the City Council Chambers.

Prepared by:



Yen Chen  
Associate Planner

Approved:



Gloria Sciara, AICP  
Development Review Officer

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